



ST JOHN'S CHURCH HOVE

"Discovering and Sharing the Love of God"

**Parochial Church Council
Registered Charity No. 1146416**

Annual Report and Financial Statements for the year ended 31st December 2019

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Priest in Charge: Revd Dr Earl Collins

Independent Examiner: Ms Clare Osbond, FCIE
Silverdale Road, Hove, BN3 6FE

Bankers: Barclays Bank plc, 139-142 North Street, Brighton, BN1 1RU
The Central Board of Finance, Church of England Funds,
80 Cheapside, London, EC2V 6DZ

**Annual Report of the Parochial Church Council of
St John the Baptist, Hove
for the year 1 January to 31 December 2019**

Administrative Information

- The Parish Church of Hove: St John the Baptist is situated at the corner of Palmeira Square in Hove. The parish is part of the Deanery of Hove, the Archdeaconry of Brighton and Lewes and the Church of England Diocese of Chichester.

- The Parochial Church Council (PCC) of St John the Baptist is registered with the Charity Commission as a charity (No 1146416). The correspondence address for the charity is The Church of St John the Baptist, "The Vicarage", 119 Holland Road, Hove, BN3 1JS.

PCC Members

During the year the following served as members of the Parochial Church Council;

Priest in Charge: Revd Dr Earl Collins from 1 July 2019

Church wardens: Mrs Mary Thomas (Lay Chair)
 Ms Barbara Bush

Representatives on the Deanery Synod

Mrs Gillian Corps	Until APCM 2022
Mr Tom Savage	Until APCM 2022

Elected Members

Mr Trevor Beattie	Until APCM 2021
Mrs Julie Beattie	Until APCM 2020
Miss Lisa Godfrey	Until APCM 2022
Mr Chi Ho (Treasurer)	Until APCM 2022
Mr Alistair McNair	Until APCM 2020
Mr Tom Savage	Until APCM 2022
Ms Isla McFarlane	Until APCM 2021
Ms Sue Davidson	Until APCM 2020

Structure, Governance and Management

The PCC is a corporate body established by the Church of England, and operates under the Parochial Church Powers Measure. The PCC is registered with the Charity Commission under the full title of “The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist, Hove” (No 1146416).

Membership of the PCC is determined under the Church Representation Rules. It consists of ex-officio members: namely the churchwardens, and representatives on the Deanery Synod. In addition, as the Electoral Roll is over 50 but not more than 100 there can be 9 elected members of the laity who each serve for a period of 3 years. St John’s has adopted a policy where one third of the elected members come up for re-election each year at the annual Parochial Church Meeting (APCM). PCC members are trustees of the charity. Attendance at PCC meetings in 2019 was 74%.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee consists of the Priest in Charge, Churchwardens and other Church Officers (Secretary and Treasurer). This committee, chaired by a churchwarden during the vacancy in 2019, met once a month until the current Priest in Charge was appointed.

Building and Finance Committee

This is a sub-committee of the PCC which considers issues relevant to the maintenance of the building and the management of parish finances. It makes recommendations to the PCC for its consideration and comprises the Priest in Charge, a churchwarden (Chair), PCC Secretary and Treasurer and two other parishioners.

Events Group

This is a sub-committee of the PCC which initiates and oversees a variety of events for the Church aimed at fund-raising. It makes recommendations to the PCC for its consideration and comprises a churchwarden and two other parishioners.

Risk Assessment

The PCC has ensured that the major risks to which the Church might be exposed (Governance, Operational, Financial, External/Environmental) have been identified by a risk analysis exercise. During 2019 the key elements within these areas were identified and mitigated as follows:

1. Governance: Lack of direction, strategy and forward planning

Mitigation:—In line with the Mission Action Plan, a key focus for the PCC has been to maintain effective governance arrangements and direct church activities in the vacancy. The Standing Committee met monthly to oversee progress, including the recruitment of a new priest in charge.

2. External/Environmental: Inadequate, ineffective safeguarding arrangements for children, young people and vulnerable adults; reputational damage

Mitigation: A safeguarding policy (in the public domain) is in place and reviewed annually. Appointment of a Safeguarding Officer and attendance of all relevant church officials on a

continuing programme of safeguarding training. Training has resulted in St John's being awarded SQP Level 1. Safeguarding is a standing discussion item at every PCC meeting.

Close working relationships with key occupants, the Cornerstone Community Centre, Hop 50+ and the Flower Stand, plus a programme of preventative maintenance, ensures that the internal and external fabric of the church building is fully maintained. Regular, professional maintenance of the garden is a visible sign to the community that we are a strong and caring community.

3. Operational: Parishioner and community dissatisfaction; failure to maintain key parish services and weekly opening hours, particularly during a vacancy.

Mitigation: A Complaints Policy is in place and reviewed annually. In the vacancy all parish services were covered by ensuring a rota of visiting clergy and, through a successful recruitment process, a new Priest in Charge appointed. Additional services have been introduced since the vicar's appointment in July 2019.

4. Financial: Failure to generate sufficient income and maintain agreed level of reserves particularly during a vacancy.

Mitigation: The PCC has met regularly throughout the year to make key decisions on services and budgetary issues. Church income has been steadily falling for some time, and while a shortfall in income is mitigated to some extent by a Credit for Mission from the Deanery, the PCC has worked hard to look at all opportunities for savings, efficiencies and potential funding streams. It has increased the number of parishioners contributing through the Parish Giving scheme and secured a new income stream by entering into a hire agreement with a local music therapy group. Contributions continue to be received from other occupants of the building for the upkeep of our community garden. Through these efforts and careful stewardship, the reserve was maintained at the appropriate level.

Aims and Purposes

St John's PCC has the responsibility with the Priest in Charge of promoting the Gospel according to the doctrines and practices of the Church of England; and in promoting the whole mission of the Church: pastoral, evangelistic, social and ecumenical within the parish.

To facilitate this work the PCC of St John's is also responsible for the maintenance of a large part of the church building, which is Grade 2 Listed. When planning our activities for the year, the Priest in Charge and PCC have considered the Charity Commission's guidelines on public benefit and, in particular, the guidance on charities for the advancement of religion.

In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship, prayer and discipleship
- Provision of pastoral care for people in the parish
- Missionary and outreach work

The Church's work is intrinsically of benefit to the public, as demonstrated by the following examples:

- The provision of space within the church for the activities of an adjacent older people's centre which aids the physical and mental wellbeing of its participants.
- Provision of space for a music therapy group, which caters for those with chronic pain, disabilities and mental health issues.
- Provision of a garden for the local community and allocated gardening space for projects run by the HOP50+ Centre for older people
- Provision of sizeable rent-free accommodation to the thriving, independently managed Cornerstone Community Centre.
- Continued participation in the national Ride and Stride and English Heritage Open Day events

Objectives and Activities

The PCC is committed to making St John's Hove an open and inclusive church. We seek to welcome all people, young and old, from all walks of life into our worshipping community.

The current Mission Action Plan was developed in 2018, with a mission statement of "Discovering and Sharing the Love of God", and three areas of priority for the next three years established:

1. Open our lives through Worship and Prayer
2. Share our lives together as a Christian Community
3. Work in partnership with community groups to assist those in need (material and spiritual)

For our first year of this plan, this has focused largely on the double vacancy for the parish.

Progress this year has included:

- a successful Ride and Stride event, linked to English Heritage Open Day
- Wednesday opening welcomed over 1,300 visitors in 2019

Achievements and Performance

Church Attendance (*bracketed numbers relate to 2018*)

The Electoral Roll, as at 31 December 2019, stands at 72. During 2019 the average adult Sunday attendance was 48 (58).

These figures increase at the major church festivals, special services and Baptisms; for example, our Christmas services, which include the Crib Service, Carol Service, Midnight Mass and the Christmas Day Eucharist, attracted 343 (313) adults, including 80 (88) communicants and 21 children.

Review of the Year

A. Worship, Prayer and Discipleship

During 2019 the weekly pattern of worship was Tuesday evening prayers (from November) which attracted those from other faith traditions, Wednesday morning prayers, and the All Age 10.30am Sung Eucharist.

Also from November, the new incumbent introduced a Tuesday morning Study Group which is open to parishioners and anyone else in the wider community. It has proved very popular with an average attendance of 12.

In addition to the above, there is a full round of special services taking us through the Christian year from Advent and Christmas, Lent, Holy Week and Easter, Ascension Day, Pentecost, Trinity, as well as Remembrance Sunday, the Civic Christmas Tree lighting with the Mayor, and St John the Baptist Patronal service. We also minister to our parishioners through the milestones of Baptism, Marriage and Death/funerals.

During 2019 there were:

- 1 baptism
- 0 marriages
- 3 funerals held in Church and one conducted at a local crematoria

In addition to worship, the Clergy and PCC work together to encourage discipleship and spiritual growth of all members of the community.

B. Provision of Pastoral Care to people in the Parish

The clergy and PCC are aware of the difficulty of contacting many people in their homes. Many of our parishioners are elderly or vulnerable, many live alone in flats, entry to which is either extremely difficult or indeed impossible. We are, therefore, very thankful that so many people are ministered to by the Hop50+ Older People's Centre located in what was once the South aisle and church hall of St John's. Also, the Cornerstone Community Centre provides a safe environment for many local groups to pursue their activities. These include a pre-school; addiction recovery groups; physical activity groups; meditation classes and many other health and well-being activities. This Community Centre of course is located in the main, Western end of the nave and North aisle of St John's. The Church garden has proven a valuable resource in this respect, with the PCC welcoming the use of the garden by all clients of the Centres. as well as residents from the wider local community.

Whilst being three quite separate organisations, we do work very well together in the one building, with a lot of good will and mutual cooperation and support. Volunteers from St John's help to staff the Hop50+ Centre. Other members of St John's fill places, also voluntarily, on the Board of Cornerstone.

From July, the two lay person pastoral care team, one of whom is able to administer home communion, was joined by the new incumbent. A list is maintained of those unable through illness, or immobility to join us at church and with their permission contact is maintained through hospital, hospice and domestic visits, or phone calls. In 2019 the team made 67 visits and over 100 phone calls. This invaluable service is welcomed by all.

C. Mission and Outreach

The Church's Mission Action Plan was agreed in June 2018 and it set three areas of priority:

1. Open our lives through Worship and Prayer
2. Share our lives together as a Christian Community
3. Work in partnership with community groups to assist those in need (material and spiritual)

Whilst much of the above could also be treated here, we flag other activities and facilities provided for the wider community. We continue to host three services a year for members of the Swedish Church, catering for the diaspora along the South Coast. We have maintained our links with the YMCA Downs Link group, and it was our pleasure to host a special service for the group to celebrate the Centenary of its work across Brighton & Hove.

We open the church part of St John's building on Wednesdays from April to October, seeing about 1,300 people 'dropping in', between 10am and 4pm. Many want to view the building. Many want a safe and quiet spot to pray. Some want to talk. Some want to be left alone. The vast majority thank us warmly and comment on how welcoming the building is, what a warm welcome it offers. The design of the space is quietly very powerful, catching that intimacy between God and us, and between one person and another that many seek in our day. It is such a privilege to be part of a fairly small church community which is still able to offer this to so many visitors.

We provide support to our local civic group – The Brunswick Society. Annually, on its behalf we host the children of Brunswick Primary School, their parents and the Lord Mayor for Carols and refreshments prior to the mayor switching on the Christmas tree lights on Hove's Palmeira Square. Additionally, for wider public benefit we opened the church for Heritage Open Day and the Sussex Ride & Stride events to raise money for the Historic Churches Trust.

Through these priorities the Church was able to achieve the following:

Open our lives through Worship and Prayer

- Induction of new priest in charge
- Revival of crib service
- New weekly study group
- New weekly evening prayer
- Increase in number and regularity of pastoral visits

Share our lives together as a Christian Community

- Contribution to the promotion, recruitment, and successful selection of the new Priest in Charge
- Appointment of new priest in charge
- Maintenance of congregation during vacancy
- Maintenance of regular services during vacancy
- Increase those engaged in parish duties: pastoral care, events, churchwardens, fundraising

Working in partnership with community groups to assist those in need (material and spiritual)

- Local music group in support of those with severe pain and anxiety commenced use of church space for rehearsals (Hey Ho Group)
- Hey Ho group performed after main service
- Charitable giving extended to Carol Service voluntary choir
- First Macmillan Coffee Morning
- Hosted over 50 singers for the Singing for Better Health event as part of the city-wide Older People's Festival.

Helping those in need is a demonstration of our faith and is part of our Mission Action Plan. During the year the following Charities and community groups were supported.

Make Change Count	£675.00
Diocesan Harvest Appeal	£101.85
Mission To Seafarers	£84.30
Macmillan Cancer	£101.54
Historic Churches Trust	£228.00
Total charitable giving	£1,172.69

Each of these donations was the result of a targeted collection, appeal or bequest which did not affect the level of routine parish giving.

In addition to these donations collections of non-perishable foods and toiletries are collected and distributed to those in need via FareShare.

Finally, the Church has supported a member of the laity in taking the Living Faith course. This person has also become the volunteer Mental Health contact for the Church.

Challenges for 2020

St John's faces many challenges in 2020, with the main areas of focus being income generation, both through increasing regular giving and through other sources – and addressing social isolation in the parish. Both of these activities rely on building our congregation and the support they offer to the church i.e getting more people in, on the Electoral Roll, and the level of contribution to the work of the church they are willing to make.

This is particularly pertinent with the undoubted financial and social impact of the Coronavirus that the Church will encounter in 2020.

The Church must also address the need to:

- develop active prayer networks;
- support a virus recovery plan for the parish to include a thanksgiving service and community outreach;
- resolve the future of the Trinity Trust with the diocese;
- build strong links with the YMCA at St Patrick's.

FINANCIAL REVIEW

Income

- The total receipts on general unrestricted funds received were **£41,461** and are detailed in the Financial Statements. This represents a 9% decrease from the previous year (£45,522).
- Total receipts on designated funds for church maintenance (stonework repairs) were **£500**.
- The PCC was again very grateful to all who contributed financially to St John's through planned giving and collections.
- Planned Giving through standing orders and the Parish Giving Scheme increased by 2% to **£10,611** (2018: £10,436). The PCC will continue to encourage Church members to join the Parish Giving Scheme to further contribute to the ministry currently enjoyed by the parish.
- Collections at services decreased by 17% to **£8,765** (2018: £10,499) of which Gift Aid donations represented 39% (£3,453).

Expenditure

- Total payments from general unrestricted funds were **£35,583** and are detailed in the Financial Statements. This represents a 16% decrease from the previous year (£42,355).
- Total payments from designated funds for garden improvements were £373.
- Net movement in funds on unrestricted (including designated) funds resulted in a surplus of **£6,005**.
- The largest expenditure of the PCC was the Parish Contribution to the Diocese to cover ministry costs at St John's. This amounted to **£18,000** but falls below the £41,007 that the Diocese has allocated to St John's. The balance of the costs of ministry is borne by the Diocese as a grant to the parish. The PCC still needs to continue to seek ways to cover more of these costs, which represent the housing, stipend, national insurance and pension costs of the clergy and a sum towards diocesan central costs.
- The closing balances in both unrestricted and restricted funds available to the PCC as at 31 December 2019 were **£47,536** and **£2,559** respectively.

Reserves Policy

It is PCC policy to try to maintain a balance of general unrestricted funds which equates to approximately three months' worth of unrestricted payments to ensure continued financial security and to provide for contingencies. The cash balance of £29,847 held on unrestricted (general) funds at the year end, together with the amounts payable to and by the PCC, was in excess of this target.

Designated funds are sums of unrestricted money earmarked by the PCC for specific purposes. Designated funds in respect of stonework repairs, garden improvements, organ repairs and quinquennial repairs stand at £6,005, £685, £1,000 and £10,000 respectively. The PCC may decide to set aside additional sums from its unrestricted funds in order to meet the cost of other future church repairs and maintenance or contingencies.

Signed on behalf of the PCC
on 14th April 2020



**Revd Dr Earl Collins - Priest in Charge
Chair**

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST HOVE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

Receipts and Payments Accounts

Receipts	Notes	Unrestricted			Total	Total
		General Fund	Designated Fund	Restricted Fund	All Funds 2019	All Funds 2018
		£	£	£	£	£
<i>Voluntary Receipts</i>						
Planned Giving - Direct Debits		8,431	-	-	8,431	8,172
Planned Giving - Standing Orders		2,181	-	-	2,181	2,264
Collections at Services - Cash		5,311	-	-	5,311	6,359
Collections at Services - Gift Aid Envelopes		3,453	-	-	3,453	4,141
Sundry Donations and Appeals		1,253	500	-	1,753	2,730
Gift Aid recovered	3	5,053	-	-	5,053	4,994
Grants		-	-	-	-	-
Donations and legacies		5	-	-	5	-
		<u>25,687</u>	<u>500</u>	<u>-</u>	<u>26,187</u>	<u>28,660</u>
<i>Receipts from activities for generating funds</i>						
Trading Activities	4	1,397	-	-	1,397	1,066
		<u>1,397</u>	<u>-</u>	<u>-</u>	<u>1,397</u>	<u>1,066</u>
<i>Receipts from Church Activities</i>						
Rent from Church Lettings		1,187	-	-	1,187	1,767
Fees from Weddings & Funerals	5	909	-	-	909	2,143
Rent from Hop50+		1,750	-	-	1,750	1,750
Rent from The Flower Stand	6	6,500	-	-	6,500	7,800
Hop50+ Gas Bill	6	2,127	-	-	2,127	2,379
Cornerstone Community Centre Gas Bill		314	-	-	314	176
The Flower Stand Electricity Bill		87	-	-	87	245
VAT reclaims under LPoW	7	333	-	-	333	-
Contribution to Repairs from Tenants		1,088	-	-	1,088	1,093
		<u>14,295</u>	<u>-</u>	<u>-</u>	<u>14,295</u>	<u>17,353</u>
<i>Income from Investments</i>						
Bank interest		81	-	-	81	44
<i>Other incoming resources</i>						
Insurance claim		-	-	-	-	-
Total Receipts		<u>41,461</u>	<u>500</u>	<u>-</u>	<u>41,961</u>	<u>47,122</u>

Notes	Unrestricted			Total	Total
	General	Designated	Restricted	All Funds	All Funds
	Fund	Fund	Fund	2019	2018
	£	£	£	£	£
<i>Costs of generating Voluntary Income</i>					
Stewardship Costs	-	-	-	-	(135)
Expenses for fundraising	(469)	-	-	(469)	-
	(469)	-	-	(469)	(135)
<i>Church Activities</i>					
Missionary and Charitable Giving	(861)	-	-	(861)	(236)
Diocesan Parish Contribution	(18,000)	-	-	(18,000)	(22,265)
Clergy Expenses	-	-	-	-	(17)
Clergy Housing Costs (Utilities, Council Tax)	(1,659)	-	-	(1,659)	(3,619)
Deanery Synod Payment	(10)	-	-	(10)	(20)
Fees to Diocese	(266)	-	-	(266)	(1,077)
Church Insurance	(3,050)	-	-	(3,050)	(2,972)
Church Running Expenses (Utilities)	(4,006)	-	-	(4,006)	(3,615)
Church Maintenance	(3,261)	-	-	(3,261)	(4,789)
Upkeep of Services	(1,542)	-	-	(1,542)	(3,213)
Gardening	(1,335)	(373)	-	(1,708)	(2,248)
Mission & Hospitality	(738)	-	-	(738)	(482)
<i>Governance Costs</i>					
Independent Examination fee	(385)	-	-	(385)	(385)
	(35,114)	(373)	-	(35,487)	(44,939)
Total Payments	(35,583)	(373)	-	(35,956)	(45,074)
Excess of Receipts over Payments					
	5,878	127	-	6,005	2,048
Transfers between funds	-	-	-	-	-
Net movement in funds	5,878	127	-	6,005	2,048
Funds as at 1 January 2019	23,968	17,562	2,559	44,090	42,041
Funds as at 31 December 2019	29,847	17,689	2,559	50,095	44,090

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE BAPTIST HOVE
STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	£	£
Monetary Assets		
Current Account	38,931	32,926
CBF Deposit Fund	11,164	11,164
	<u>50,095</u>	<u>44,090</u>
Other Assets		
Tax reclaims	-	333
Debtors	2,244	700
	<u>2,244</u>	<u>1,033</u>
Total Assets	<u>52,339</u>	<u>45,122</u>
Liabilities		
Unpaid Diocesan fees	(304)	-
Other bills	(417)	-
	<u>(721)</u>	<u>-</u>
TOTAL ASSETS	<u>51,618</u>	<u>45,122</u>

MOVEMENT IN FUNDS

	Balance				Balance
	01/01/2019	Income	Expenditure	Transfer	31/12/2019
	£	£	£	£	£
Restricted Funds					
Sound System Fund	a 1,131	-	-	-	1,131
Garden Fund	b 1,428	-	-	-	1,428
	<u>2,559</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,559</u>
Unrestricted Funds					
General	23,968	41,461	(35,583)	-	29,847
Designated - Stonework	c 5,505	500	-	-	6,005
Designated - Garden	d 1,058	-	(373)	-	685
Designated - Organ	e 1,000	-	-	-	1,000
Designated - Quinquennial	f 10,000	-	-	-	10,000
	<u>41,531</u>	<u>41,961</u>	<u>(35,956)</u>	<u>-</u>	<u>47,536</u>
Total Funds	<u>44,090</u>	<u>41,961</u>	<u>(35,956)</u>	<u>-</u>	<u>50,095</u>

- a - Restricted Fund - sums given by F. Mann and held on trust for church sound system / worship area
- b - Restricted Fund - sums held on trust for church garden
- c - Designated Fund - sums set aside for stonework repairs
- d - Designated Fund - sums set aside for garden improvements
- e - Designated Fund - sums set aside for organ repairs
- f - Designated Fund - sums set aside for quinquennial repairs

Notes

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis. It should be noted that the figures for 2018 have been restated where appropriate for comparison purposes.
2. The following assets are recognised but not valued in the Statement of Assets and Liabilities: moveable church furnishings held by the churchwardens on special trust by the PCC which require a faculty for disposal.
3. Gift Aid tax of £1,575 was received in respect of donations for the tax year 2018/19. A rebate of £1,505 was received via the Gift Aid Small Donations Scheme for tax year 2018/19. A further sum of £1,973 was received during the year via the Parish Giving Scheme.
4. Income from trading activities has increased by 31% and is in relation to various fundraising activities e.g. Carol Service, Easyfundraising, Ride & Stride.
5. Fees from weddings and funerals comprise of £207 and £702 respectively. This represents a 58% decrease from the previous year.
6. There were unpaid invoices at the end of the year due from The Flower Stand (£1,959) and Hop50+ (£285).
7. A tax rebate of £333 was received from the Listed Places of Worship grant scheme in respect of VAT incurred in carrying out stonework repairs in 2018.

This Financial Report for the year ended 31 December 2019, including the notes, was approved by the PCC and signed on its behalf by



Revd Dr Earl Collins
Priest in Charge

14th April 2020

**The Independent Examiner's Report on the Accounts
Parochial Church Council of St John the Baptist, Hove (Registered Charity No. 1146416)**

Independent Examiner's Report to the Parochial Church Council (PCC) of St John the Baptist, Hove

I report to the PCC on my examination of the accounts of the St John the Baptist, Hove ("the charity") for the year ended 31 December 2019.

Respective Responsibilities of the PCC and the Examiner

The members of the PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:-

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed C Osbond
Clare Osbond FCIE
12 Silverdale Road, Hove, BN3 6FE

Date 17/04/20